

# **Student Handbook**

For students earning a

**Bachelor of Science in  
Family & Consumer Sciences**

**Majoring in  
Human Nutrition and Dietetic Science**

**Pre-Dietetics/Dietetics Option**

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## Foreword

Welcome!

On behalf of the faculty in Human Nutrition and Dietetic Science (HNDS) of the Department of Family and Consumer Sciences, we wish to extend you a heartfelt welcome. It is our sincere wish that you find personal and career satisfaction and growth as an HNDS student at New Mexico State University (NMSU).

The HNDS Pre-Dietetic/Dietetic Student Handbook is a guide that provides information about the program and the educational process. The information presented here outlines the regulations and policies above and beyond those presented in the NMSU Undergraduate Catalog, NMSU Schedule of Classes, and the NMSU Academic Calendar.

Please do not hesitate to consult with any Human Nutrition and Dietetic Science faculty member for further clarification and information. The faculty and staff of the department are here to help you attain your goals throughout your academic career.

## Department Overview

The HNDS major in the Department of Family and Consumer Sciences (FCS) of the College of Agricultural, Consumer, and Environmental Sciences (ACES) at NMSU provides educational opportunities for individuals who seek careers as nutrition educators and dietitians. Consistent with the mission of the university, the department serves the educational needs of a diverse student body.

The Pre-Dietetics/Dietetics option is a program of study within Human Nutrition and Dietetic Science major in the Department of Family and Consumer Sciences. The program is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (AND) which is located at 120 South Riverside Plaza, Suite 2000, Chicago, IL 60660-6995. Find more information and contact resources at <http://www.eatrightacend.org/ACEND/>. The program is accredited for 100 students total: 35 third year students, 60 fourth year students, and 5 post grad students (not Master's Degree students).

Students completing the Pre-Dietetics courses and requirements will apply for admission to the Dietetics program.

### **Students completing the Dietetics program will earn:**

- 1) a verification statement of completion recognized by ACEND as well as
- 2) a Bachelor's of Science degree in Family and Consumer Sciences with a major in Human Nutrition and Dietetics Science, Concentration: Dietetics

## Mission Statement

The mission of the New Mexico State University (NMSU) Didactic Program in Dietetics (DPD) is to provide an educational experience that will enable program graduates to be competent in dietetic sciences and prepare students for supervised practice leading to eligibility for the Commission on Dietetic Registration (CDR) credentialing exam to become a Registered Dietitian Nutritionist. We aspire to provide our regional and national communities with competent nutrition professionals that apply and communicate up-to-date, evidence-based nutrition information. We are committed to providing our students an educational experience of the highest quality that emphasizes resourcefulness, professionalism, and cultural competence. We engage in fair and open conduct that enhances student and faculty morale. We aspire to continually complete and involve students in progressive nutrition research that informs and serves our community.

## Program Goals and Objectives

### Program Goal 1

- To prepare competent candidates for dietetic internships/supervised practices.

#### Objectives:

1. At least 80% of students complete program/degree requirements within 6 years (150% of the program length).
2. At least 55% of program graduates apply for admission to a supervised practice program prior to or within 12 months of graduation.
3. Of program graduates who apply to a supervised practice program, at least 50% are admitted to a supervised practice program within 12 months of graduation.
4. 75% of program graduates who have been admitted into supervised practice programs and respond to the Program Graduate Survey will rate a minimum of 3 out of 5 in being ready for supervised practice or graduate school.

### Program Goal 2

- To prepare graduates to become competent entry-level registered dietitians.

#### Objectives:

1. The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%.
2. 75% of graduates will be scored by dietetic internship directors as a minimum of 3 out of 5 related to being prepared for supervised practice or graduate education.

## Program Learning Objectives

Program Learning Objectives (PLOs) for the Human Nutrition & Dietetic Science were developed to encompass the ACEND Core Knowledge Standards for Didactic Programs in Nutrition & Dietetics. Students are to demonstrate mastery of each of these learning objectives prior to completion of the program. Please refer to the Curriculum Map (see Appendix D).

The following are the HNDS PLOs. Students who complete the HNDS program will be able to:

1. Evaluate research literature that supports evidence-based dietetic practices.
2. Apply principles and techniques of effective counseling methods to nutrition interventions.
3. Devise strategies to effectively communicate nutrition interventions to diverse individuals and groups.
4. Develop nutrition interventions using appropriate education and behavior change theories and techniques.
5. Evaluate the influence of public policy and health care systems on the provision of food and nutrition services.
6. Apply the processes and governance of dietetic practices to case scenarios.
7. Evaluate the physical, environmental, social, behavioral, and psychological factors that affect nutrition status and nutrition interventions.
8. Apply management theories and principles to the development of food and nutrition service systems.
9. Analyze the ethical considerations surrounding food and nutrition services.
10. Appraise cultural competency of nutrition and dietetic practices.
11. Evaluate food systems and food safety practices.

The HNDS Program is designed to address each of the PLOs a minimum of three times: introductory, reinforcement, and mastery of the learning objective. Students demonstrate their achievement of these learning objectives through their grades on learning assessments within program courses. For example:

To demonstrate achievement of PLO 1: Evaluate research literature that supports evidence-based dietetic practices., students will earn passing grades on the following learning assessments:

*NUTR 3110 Nutrition Throughout the Lifecycle* – (Introductory) Summarize three research articles on a nutrition lifecycle topic within the Evidence-Based Communication Project.

*NUTR 4110 Community Nutrition* - (Reinforcement) Provide research justification for nutrition intervention in the Community Nutrition Program Plan.

*NUTR 4230 Medical Nutrition Therapy I*: (Mastery) Summarize and evaluate nutrition research related to a medical nutrition therapy strategy.

In addition to PLOs, the DPD is also designed to prepare students for entry into supervised practiced (dietetic internship) with the following **core knowledge requirements (KRDNs)** in each of the listed domains.

**Domain 1. Scientific and Evidence Base of Practice: Integration of scientific information and translation of research into practice.**

Knowledge

Upon completion of the program, graduates are able to:

- KRDN 1.1 Demonstrate how to locate, interpret, evaluate and use professional literature to make ethical, evidence-based practice decisions.
- KRDN 1.2 Select and use appropriate current information technologies to locate and apply evidence-based guidelines and protocols.
- KRDN 1.3 Apply critical thinking skills.

**Domain 2. Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the nutrition and dietetics practitioner level of practice.**

Knowledge

Upon completion of the program, graduates are able to:

- KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.
- KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics.
- KRDN 2.3 Assess the impact of a public policy position on the nutrition and dietetics profession.
- KRDN 2.4 Discuss the impact of health care policy and different health care delivery systems on food and nutrition services.
- KRDN 2.5 Identify and describe the work of interprofessional teams and the roles of others with whom the registered dietitian nutritionist collaborates.
- KRDN 2.6 Demonstrate cultural humility, awareness of personal biases and an understanding of cultural differences as they contribute to diversity, equity and inclusion.
- KRDN 2.7 Describe contributing factors to health inequity in nutrition and dietetics including structural bias, social inequities, health disparities and discrimination.
- KRDN 2.8 Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.
- KRDN 2.9 Defend a position on issues impacting the nutrition and dietetics profession.

**Domain 3. Clinical and Client Services: Development and delivery of information, products and services to individuals, groups and populations.**

Knowledge

Upon completion of the program, graduates are able to:

- KRDN 3.1 Use the Nutrition Care Process and clinical workflow elements to assess nutritional parameters, diagnose nutrition related problems,

determine appropriate nutrition interventions and develop plans to monitor the effectiveness of these interventions.

- KRDN 3.2 Develop an educational session or program/educational strategy for a target population.
- KRDN 3.3 Demonstrate counseling and education methods to facilitate behavior change and enhance wellness for diverse individuals and groups.
- KRDN 3.4 Practice routine health screening assessments, including measuring blood pressure and conducting waived point-of-care laboratory testing (such as blood glucose or cholesterol).
- KRDN 3.5 Describe concepts of nutritional genomics and how they relate to medical nutrition therapy, health and disease.
- KRDN 3.6 Develop nutritionally sound meals, menus and meal plans that promote health and disease management and meet client's/patient's needs.

**Domain 4. Practice Management and Use of Resources: Strategic application of principles of management and systems in the provision of services to individuals and organizations.**

Knowledge

Upon completion of the program, graduates are able to:

- KRDN 4.1 Apply management theories to the development of programs or services.
- KRDN 4.2 Evaluate a budget/financial management plan and interpret financial data.
- KRDN 4.3 Demonstrate an understanding of the regulation system related to billing and coding, what services are reimbursable by third party payers, and how reimbursement may be obtained.
- KRDN 4.4 Apply the principles of human resource management to different situations.
- KRDN 4.5 Apply safety and sanitation principles related to food, personnel and consumers.
- KRDN 4.6 Explain the processes involved in delivering quality food and nutrition services.
- KRDN 4.7 Evaluate data to be used in decision-making for continuous quality improvement.

**Domain 5. Leadership and Career Management: Skills, strengths, knowledge and experience relevant to leadership potential and professional growth for the nutrition and dietetics practitioner.**

Knowledge

Upon completion of the program, graduates are able to:

- KRDN 5.1 Perform self-assessment that includes awareness in terms of learning and leadership styles and cultural orientation and develop goals for

self-improvement.

- KRDN 5.2 Identify and articulate one's skills, strengths, knowledge and experiences relevant to the position desired and career goals.
- KRDN 5.3 Practice how to self-advocate for opportunities in a variety of settings (such as asking for needed support, presenting an elevator pitch).
- KRDN 5.4 Practice resolving differences or dealing with conflict.
- KRDN 5.5 Promote team involvement and recognize the skills of each member.
- KRDN 5.6 Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.

## Becoming a Dietetic Professional

*There are two nationally recognized dietetic professionals: the Registered Dietitian (RD) and the Dietetic Technician, Registered (DTR). These credentials are also displayed as Registered Dietitian Nutritionist (RDN) and Nutrition and Dietetic Technician, Registered (NDTR). The NMSU HNDS DPD program prepares students to pursue the RDN credential. Dietetic professionals are credentialed, and the root word "diet" is included in their title.*

**ALL RDNs & DTRs ARE NUTRITIONISTS, BUT NOT ALL NUTRITIONISTS ARE RDNs OR DTRs**

Credentialing includes registration with the Commission on Dietetic Registration (CDR) after learning & developing professional competencies within accredited dietetics education programs and passing a national exam. Registered dietetic professionals must maintain their credential by continually completing professional education in efforts to maintain their professional competence.

### Becoming a Registered Dietitian (RDN)

Successful completion of the Pre-Dietetics/Dietetics Option at NMSU will fulfill the first two requirements within Pathway 1 (see below).

#### Pathway 1: Traditional Pathway (NMSU Dietetics Programs)

1. **Bachelor's Degree:** Completion of a minimum of a Bachelor's degree in dietetics or a related field from an accredited college or university.
2. **DPD Verification Statement:** Completion of DPD requirements in an ACEND-accredited DPD as evidenced by a DPD verification statement.
3. **Supervised Practice Verification Statement + Master's degree:** Completion of an ACEND-accredited dietetic internship (DI)/supervised practice program as evidenced by another verification statement, and the completion of a Master's Degree in any field are required to sit for the RDN exam. *Many supervised practice programs are paired with master's degree programs (ex. The NMSU MS/DI), and there are many stand-alone master's programs that can be completed separately from an internship.* N
4. **Pass the national RDN Exam.** The Commission on Dietetic Registration (CDR) provides a national exam at various testing centers throughout the nation.



## Pathway 2 – Future Education Model (FEM) Pathway

1. **Bachelor's Degree:** Completion of a minimum of a bachelor's degree in dietetics or any field from an accredited college or university.
2. **Earn a Verification Statement and a Graduate Degree:** Completion of an ACEND-accredited FEM graduate program (a.k.a. FG program) as evidenced by a graduate degree and verification statement. *(Some FG programs require applicants to have a DPD verification statement from an ACEND-accredited DPD program.)*
3. **Pass the national RDN Exam.** The Commission on Dietetic Registration (CDR) provides a national exam at various testing centers throughout the nation.

**Special Note:** Some states, including New Mexico and Texas, require RDN's to obtain and maintain a state license in order to practice within the state. Licensure details can be reviewed at: <https://www.cdrnet.org/licensure>.

For more information, please visit the A.N.D. website ([www.eatright.org](http://www.eatright.org)) and search the professional tab or go to <http://www.eatrightpro.org/resources/career/become-an-rdn-or-dtr>.

## Becoming a Dietetic Technician, Registered (NDTR)

There are two pathways to become a DTR. Successful completion of the Pre-Dietetics/Dietetics Option at NMSU will fulfill the first two requirements of the first pathway. For more information, visit: <https://www.cdrnet.org/certifications/dietetic-technician-registered-dtr-certification>

## Pathway 1 using the NMSU DPD Program

1. **Bachelor's Degree:** Completion of a minimum of a Bachelor's degree in dietetics or a related field from an accredited college or university.
2. **DPD Verification Statement:** Completion of DPD requirements in an ACEND-accredited DPD as evidenced by a DPD verification statement.
3. **Pass the national DTR Exam:** Use the DPD verification statement to apply for candidacy to take the DTR exam. The Commission on Dietetic Registration (CDR) provides a national exam at various testing centers throughout the nation.

## Pathway 2 – Associate Degree Pathway

1. **Associate degree and NDTR Verification Statement:** Complete an ACEND-accredited NDTR Associate degree program
2. Pass the national NDTR Exam

### Pathway 3 – Future Education Model (FEM) Pathway

1. **Bachelor's Degree and NDTR Verification Statement:** Completion of an ACEND-accredited FEM Bachelor Program.
2. **Pass the national NDTR Exam**

For more information, visit: <https://www.cdrnet.org/certifications/dietetic-technician-registered-dtr-certification>

To learn about any of the ACEND-accredited dietetic programs, visit the Accredited Programs Directory at <https://www.eatrightpro.org/acend/accredited-programs/accredited-programs-directory>

## Applying to the Dietetics Program

Once you are enrolled in the last of the Pre-Dietetic courses indicated in the catalog and on the road map, you will be able to apply for admission into the Dietetics program.

### Admission Criteria

- A score of 70 or higher on your application packet, which will include:
- Completion of the majority of the Pre-Dietetics courses and all prerequisites for upper division NUTR courses as evidenced by your roadmap
- Overall GPA 3.0 or higher in all Pre-Dietetics courses as shown on the GPA calculator form (Appendix B)
  - admission will be contingent upon maintaining your GPA at 3.0 or above if applying while concurrently enrolled in Pre-Dietetics courses
- TEAS Exam score in the “proficient” range or above (this varies every year based on performance of students across the nation; for example, a ‘proficient’ range in 2021 ranged from 58.7 – 77.3%) – see description below
- Average score of 70% or higher on HNDS DPD Application Essay – instructions, prompts, and rubric are provided in the Canvas Dietetics Application Portal
- Academy of Nutrition & Dietetics (AND) Student Membership
- Current CPR Certification
- Immunization Records
  - Negative Tb Skin test (annual)
  - Td or Tdap vaccine (within last 10 years)
  - Hepatitis B series
  - Positive titer for Rubeola, Rubella, Varicella

### Application Process

Review the list above and determine if you are eligible to apply. Please use the “GPA Calculator Worksheet” in Appendix B to determine your Pre-Dietetics GPA. If you can fulfill each of the above

criteria, request application information and deadlines from the DPD Director. You will be added to the application portal in Canvas where all application materials can be submitted. If you do not have a Pre-Dietetics GPA of 3.0 you will not be admitted to the dietetics program and should meet with the DPD Director to review your options, including pursuing the Nutrition Education option.

### Proficiency Exam: Test of Essential Academic Skills for Allied Health (TEAS AH)

This test measures basic essential skills in the academic content domains of reading, mathematics, science, English, and language usage. You will have 209 minutes to complete 4 sections with a total of 170 multiple-choice questions. This online test is distributed by the Assessment Technologies Institute®, LLC (ATI) and **proctored by the HNDS DPD Director on the NMSU campus at predetermined date and time every October**. Registration information will be provided in the Canvas application portal, along with an exam outline. A \$65.00 exam registration fee must be paid by credit card **on the day of the scheduled exam**.

**Studying for the Exam:** A free test prep app for mobile devices is available at: <https://www.atitesting.com/teas/teas-prep/ati-teas-mobile-app>. You may also take a free online practice test at <https://help.atitesting.com/how-to-access-the-ati-teas-free-online-practice-test>. Additional study materials can be purchased from ATI at: <https://help.atitesting.com/ati-teas-prep>.

**Testing Policy:** You may take the TEAS AH exam up to two times in a single semester. A score of 65% or greater is required. If the minimum score is not achieved in two attempts, you will not be eligible to apply for admission into the Dietetics program and must meet with the DPD Director to determine the best course of action. If your GPA remains a 3.0 or above, you may take the TEAS AH exam one more time during the following semester (for a total of three attempts) and reapply to the Dietetics program.

**Testing Accommodations:** Should you need accommodations such as extended testing time, provide the DPD Director with documentation from SAS (<https://sas.nmsu.edu/accommodations>) outlining the accommodations **no later than 10 days before the scheduled testing date**. This will allow the DPD Director to set your accommodations or make alternate testing arrangements (testing date, time, location) if necessary. If this information is not provided in advance, as specified above, you may not be able to take the exam in the semester you plan to apply into the Dietetics program, thus delaying your application by one year.

### Continued Admission in the Dietetics Program & Candidacy for the DPD Verification Statement

Maintenance of a GPA of 3.0 or better is required to remain in the Dietetics program. Students whose GPA falls below a 3.0 after being admitted into the Dietetics program will be placed on probation for one semester. A remediation plan will be developed as outlined in the section “Remediation Plans” on page 18 of this handbook. If the GPA does not improve to 3.0 or better, the student will be removed from the Dietetics program and the degree option classification will default to Nutrition Education.

## Non-Eligible Students

Students who are not eligible to apply or do not gain acceptance into the Dietetics program should schedule an appointment with the program Director to discuss options and alternatives, as your degree option classification will default to Nutrition Education. You may be counseled to 1) retake courses for a better grade and/or to improve GPA, or 2) pursue a non-dietetics option such as Nutrition Education, Food Science and Technology, or Public Health.

## Communication Within the Program

The HNDS Canvas Hub is the main mode of communication between HNDS faculty and all students within the program. Student email addresses will be collected in NUTR 2120 Seminar I: Becoming a Nutrition Professional; however, students should request their email address be added prior to taking this course. **All HNDS students must verify their email address has been added to the HNDS Canvas Hub. Please email the DPD Director to request an invitation to the Canvas HNDS Student Hub.**

Announcements regarding the program application process, experiential opportunities, dietetic internships, field-related job opportunities, professional organization events, academic seminars, and the Student Association of Nutrition and Dietetics will be posted in the Hub. Emails regarding the program application process and the TEAS 7 exam can be sent via NMSU email or in the Dietetics Application Portal in Canvas.

## Rights and Responsibilities

As members of the university and the Department of Family and Consumer Sciences community, students acquire rights and responsibilities. Specific university-wide student rights and responsibilities are contained in the New Mexico State University Student Handbook (<http://studenthandbook.nmsu.edu/>). Every student is responsible for being knowledgeable about the university policies and procedures contained in the NMSU Student Handbook and Undergraduate Catalog (<http://catalog.nmsu.edu/>) and those of the Department of Family and Consumer Sciences and the Baccalaureate degree in Family and Consumer Sciences with a major in Human Nutrition and Dietetic Science. Changes in policies and procedures will be made available to students and each student shall be responsible for being aware of and abiding by the changes. Students have:

- a right to a sound education;
- a right to and a responsibility for having a creative educational opportunity;
- a right to and a responsibility for having the highest quality instructors available;
- a right to and a responsibility for achieving input into curriculum planning;
- a right to and a responsibility for achieving self-directed learning;
- a right to and a responsibility for participating in interdisciplinary activities;
- a right to due process;
- a right to and a responsibility for insuring peer review and self-evaluation;
- all the rights and privileges of internal governance;

- a right to and a responsibility to organize and participate in an organization directed toward achieving professional goals;
- a right to and a responsibility for facilitating change in health care delivery through various channels;
- a right to and a responsibility for assembling and exploring fundamental and current professional issues and concerns;
- a right to and a responsibility for organizing in a flexible structure to encompass and represent the diversities within dietetics and be representative of the fundamental and current professional issues and concerns;
- a right to and a responsibility for fostering a better correlation between dietetics education and practice.

## Dietetics Profession Code of Ethics

Human Nutrition and Dietetic Science students in the Pre-Dietetics/Dietetics option have a special concern with ethical standards because of the unique demands of dietetic practice. **As a dietetics student, you are expected to do your best to conduct yourself according to these standards.** To guide students along the path of ethical dietetic practice, the [AND Code of Ethics](#) (AND, 2018) are as follows:

### *Principles and Standards:*

#### **1. Competence and professional development in practice (Non-maleficence)**

Nutrition and dietetics practitioners shall:

- a) Practice using an evidence-based approach within areas of competence, continuously develop and enhance expertise, and recognize limitations.
- b) Demonstrate in depth scientific knowledge of food, human nutrition and behavior.
- c) Assess the validity and applicability of scientific evidence without personal bias.
- d) Interpret, apply, participate in and/or generate research to enhance practice, innovation, and discovery.
- e) Make evidence-based practice decisions, taking into account the unique values and circumstances of the patient/client and community, in combination with the practitioner's expertise and judgment.
- f) Recognize and exercise professional judgment within the limits of individual qualifications and collaborate with others, seek counsel, and make referrals as appropriate.
- g) Act in a caring and respectful manner, mindful of individual differences, cultural, and ethnic diversity.
- h) Practice within the limits of their scope and collaborate with the inter-professional team.

#### **2. Integrity in personal and organizational behaviors and practices (Autonomy)**

Nutrition and dietetics practitioners shall:

- a) Disclose any conflicts of interest, including any financial interests in products or services that are recommended. Refrain from accepting gifts or services which potentially influence or which may give the appearance of influencing professional judgment.

- b) Comply with all applicable laws and regulations, including obtaining/maintaining a state license or certification if engaged in practice governed by nutrition and dietetics statutes.
- c) Maintain and appropriately use credentials.
- d) Respect intellectual property rights, including citation and recognition of the ideas and work of others, regardless of the medium (e.g. written, oral, electronic).
- e) Provide accurate and truthful information in all communications.
- f) Report inappropriate behavior or treatment of a patient/client by another nutrition and dietetics practitioner or other professionals.
- g) Document, code and bill to most accurately reflect the character and extent of delivered services.
- h) Respect patient/client's autonomy. Safeguard patient/client confidentiality according to current regulations and laws.
- i) Implement appropriate measures to protect personal health information using appropriate techniques (e.g., encryption).

### **3. Professionalism (Beneficence)**

Nutrition and dietetics practitioners shall:

- a) Participate in and contribute to decisions that affect the well-being of patients/clients.
- b) Respect the values, rights, knowledge, and skills of colleagues and other professionals.
- c) Demonstrate respect, constructive dialogue, civility and professionalism in all communications, including social media.
- d) Refrain from communicating false, fraudulent, deceptive, misleading, disparaging or unfair statements or claims.
- e) Uphold professional boundaries and refrain from romantic relationships with any patients/clients, surrogates, supervisees, or students.
- f) Refrain from verbal/physical/emotional/sexual harassment.
- g) Provide objective evaluations of performance for employees, coworkers, and students and candidates for employment, professional association memberships, awards, or scholarships, making all reasonable efforts to avoid bias in the professional evaluation of others.
- h) Communicate at an appropriate level to promote health literacy.
- i) Contribute to the advancement and competence of others, including colleagues, students, and the public.

### **4. Social responsibility for local, regional, national, global nutrition and well-being (Justice)**

Nutrition and dietetics practitioners shall:

- a) Collaborate with others to reduce health disparities and protect human rights.
- b) Promote fairness and objectivity with fair and equitable treatment.
- c) Contribute time and expertise to activities that promote respect, integrity, and competence of the profession.
- d) Promote the unique role of nutrition and dietetics practitioners.
- e) Engage in service that benefits the community and to enhance the public's trust in the profession.
- f) Seek leadership opportunities in professional, community, and service organizations to enhance health and nutritional status while protecting the public

A pdf copy of the Code of Ethics is available for download at <https://www.eatrightpro.org/-/media/files/eatrightpro/practice/code-of-ethics/codeofethicshandout.pdf>  
For additional information, visit: <https://www.eatrightpro.org/practice/code-of-ethics/what-is-the-code-of-ethics>

## **Statement of Diversity, Equity, and Inclusion**

The HNDS program at NMSU is committed to creating, achieving, and maintaining a diverse, equitable, caring, and inclusive environment for all students and faculty within the program. We are dedicated to promoting educational equity and eliminating systemic barriers to improve educational outcomes for our students.

We recognize and respect differences in ability, age, creed, culture, education, ethnicity and race, gender, gender identity, geographic region, language, lived experiences, mental health, military experience, national origin, physical appearance, political affiliation, religion, sexual orientation, socioeconomic characteristics, values, work experiences and other types of diversity in our student & faculty population. We strive to provide equal and equitable access to all students in an environment free from bias and discrimination based on these differences. Additionally, we recognize and embrace the unique strengths students and faculty possess because of these differences.

We view each student as a unique member of our program who has valuable perspectives and contributions to share. We believe that education is enhanced by open communication and the respectful exchange of diverse perspectives. You are encouraged to share your thoughts, ideas, and beliefs to enhance the educational experience and worldview of both students and faculty. Students and faculty are expected to honor and respect one another's perspectives and are encouraged to be open-minded to new ideas.

Students and faculty who observe a program policy or practice that presents a barrier to education in HNDS, or does not support our goal of increasing equity, inclusion, and diversity within the program, is invited to bring it to the attention of the DPD Director.

To view NMSU's commitment to Equity, Inclusion, and Diversity, please visit the website of the Office of Equity, Inclusion & Diversity at <https://eid.nmsu.edu/>

## **Statement of Equal Opportunity**

The dietetic program at New Mexico State University operates in strict accordance with the New Mexico State University "Equal Opportunity and Prohibition of Unlawful Discrimination" policy (<https://rpm.nmsu.edu/3-25/>).

# Policies and Procedures

## *University Policies & Procedures*

Please refer to the [NMSU catalog](#) for information about standard policies and procedures in relation to student conduct, confidentiality, plagiarism, admission, enrollment, grades, graduation, etc. All students within the HNDS program must adhere to the University policies unless otherwise stated.

## *HNDS Program Policies & Procedures*

### Advising

All HNDS students are assigned a full-time HNDS academic advisor. Students completing their first or second year of the program are advised in the Center for Academic Advising and Student Support (CAASS). Third and fourth year HNDS students receive academic and career advising/mentoring from HNDS faculty. See below for a list of HNDS advisors and their contact information.

Students considering HNDS as their major are required to schedule a meeting with an HNDS advisor. Students must **be advised once per semester** to ensure proper progression through the program and prepare for the next registration period. During this meeting, provide your advisor with an updated roadmap (see Appendix A or the Canvas HNDS Hub), a plan of action, and specific questions. Your advisor will provide guidance and input as to the accuracy of these materials. ***Students who do not follow the recommendations of their advisors may fall into a course progression that requires an additional one to two semesters to finish coursework.*** Students who come to advising sessions unprepared will be rescheduled.

It is imperative that the students understand that program policies will be enforced. This includes the fulfillment of course prerequisites, course requirements, and program requirements. ***Students should not approach their advisor about exceptions to these policies and requirements.***

### What to discuss with your HNDS advisor:

Students are encouraged to contact/meet with their advisor to discuss career options, HNDS program options, HNDS courses, SAND/HNDS student activities, and professional activities.

### What to discuss with other University advisors:

All questions regarding course scheduling and registration, registration holds, and following the course catalog should be discussed with your NMSU CAASS Advisor. The CAASS Advisor will determine if it is necessary to refer to the HNDS faculty advisor.

Students are to direct personal, emotional, and/or psychological issues/concerns to the University counseling service office. Questions and concerns about financial aid, tuition, and fees must be directed to the financial aid or registrar's office. The HNDS faculty advisors are not qualified to provide these services. Please see the course catalog for more information.



**HNDS advisors are mandatory reporters.** They are required, by law, to report any observation or discussion indicating a threat to the students, the faculty, the staff, or any other aspect of the University. **You do not need to ask for help before your advisor reports any conversation, email, or rumor to be investigated by the University.**

Current HNDS program advisors are:

**CAASS**

Center for Academic Advising and Student Support 575-646-2941

Book your appointment online: <https://nmsu.navigate.eab.com>

Deborah Burns, PhD

Lead Academic Advisor, Applied and Clinical Health Sciences

[drburns@nmsu.edu](mailto:drburns@nmsu.edu)

**HNDS Faculty**

Brigit O'Donnell, MS, RDN

Interim Director, Didactic Program in Dietetics

College Assistant Professor, Human Nutrition & Dietetic Sciences

[bodonnell@nmsu.edu](mailto:bodonnell@nmsu.edu)

Shadai Martin, PhD, RD

Assistant Professor, Human Nutrition and Dietetic Sciences

[ssmartin@nmsu.edu](mailto:ssmartin@nmsu.edu)

## Grades

Each course syllabus contains specific information about course grading procedures. It is policy of NMSU's DPD program that students **earn a C or better** in all Pre-Dietetics and Dietetics coursework in order to receive a Verification Statement upon graduation. **Please note a C- is does not meet this requirement.** Students who earn a C- or lower in a Pre-Dietetics or Dietetics course must retake the course for a better grade.

Students earning lower than a C grade in the specified courses will be counseled to either 1) pursue free tutoring from the Student Success Center or meet with their professor for help with course content, 2) withdraw from the course if performance cannot be improved, 3) retake the course for a better grade, or 4) meet with the program Director to discuss a course of action.

Faculty of upper-division HNDS courses may meet with students making poor progress as indicated by multiple absences, poor quality work, low grades, etc. The need for tutoring or other student support services will be assessed and a plan for improvement will be discussed. Faculty may issue an EAB Navigate Early Alert for struggling students. This system alerts academic advisors and trained responders to contact the student and assist with securing resources to meet the student's needs.

Students who wish to appeal a grade are advised to utilize the student grievance procedure outlined in the New Mexico State University Student Handbook.

### Remediation Plans

Remediation is required for students who demonstrate poor progress in their courses as indicated by:

- Multiple or excessive absences or lack of classroom participation
- Poor quality work or consistently low grades
- Disruptive, disrespectful, unethical, or unprofessional behavior

Any student in need of remediation will meet with the DPD Director and course instructor to discuss areas of concern. A remediation plan and contract will be developed collaboratively based on the student's specific needs. The plan may include the following elements:

- Referral to tutoring or other student support services
- Additional assignments or readings designed to address specific deficiencies
- Attendance at workshops hosted by the Student Success Center
- Self-analysis and reflection that informs development of a personal improvement plan
- Check-ins with the DPD Director and/or course instructor

All elements and deadlines agreed upon will be detailed in a Student Remediation Contract signed by all parties. The student will complete the components of the remediation plan within the agreed timeline and faculty will check-in as scheduled to monitor the student's progress. Faculty will maintain records of all remediation efforts, including the plan, timeline, and outcomes. If additional support is needed, faculty will refer the student to the EAB Navigate Early Alert system to connect them with institutional resources such as academic advising, counseling, or other support services.

Upon completion of the remediation plan, the DPD Director and faculty will evaluate the student's progress to determine whether the issues have been resolved or if further measures are needed.

### Course Progression

To prepare students for success, the HNDS program has been developed as a cohesive set of courses enabling progressive learning. For example, students must learn foundational sciences prior to learning dietetic sciences.

The course numbering system at NMSU indicates the difficulty level of the course through the thousandth position. Students should complete 1000- and 2000- level courses (lower division) before enrolling in 3000- and 4000- level courses (upper division). The 4000- level courses are the last set of courses that students should complete.

There are two reasons that students are required to progress using the course level and road map:

- 1) Students are to accumulate learning skills in a progressive fashion.

- a. For example, 2000- level courses may require students to summarize one research article in a one-page report. Students will learn how to read the article, how to structure a one-page report, and how to cite and reference the article in their paper.
  - b. Compared to a 4000-level course where the same students are required to compose a 10-page report on a topic while citing and referencing a minimum of 10 research articles. In this course, the instructor will assume that the students have learned how to find articles, write papers, as well as cite and reference sources.
- 2) Students are to accumulate content information in a progressive fashion.
- a. For example, the information learned in NUTR 2110: Human Nutrition will be referred to as common knowledge in all upper division HNDS courses ((NUTR 3110, 3710, 3750, 4110, 4210, 4220, 4230, 4233, 4235, etc.). While the information in NUTR 3110: Life Cycle Nutrition will be referred to as common knowledge in the HNDS courses with higher numbers.

Students are to use the road maps provided in the Appendices as a guide along with the NMSU course catalog to determine their progression through the program.

### Dedicated Catalog Year

Students are to adhere to the curriculum requirements published within their catalog year (the year in which they were admitted to NMSU). For example, if a student first registers for classes in the Fall of 2022, their dedicated catalog will be the 2022-2023 catalog. Unless a course is no longer offered, course substitutions will not be permitted. Students may submit a formal request to the Program Director and Department Chair to change their catalog year. This formal request must include a convincing case with detailed reasoning for the desired change.

### Recency of Education

Academic course credit will be granted for pre-dietetics science courses, such as Chemistry and Biology, that were completed within the past 10 years from date of admission. Dietetics courses (i.e. nutrition major courses) must have been completed no more than 5 years prior to date of admission in order to receive credit\* toward the Dietetics degree.

*\*Read the next section for important details on transferring Nutrition credits!*

### Transferring Credits

Students wishing to transfer credits from previously attended institutions may do so through the Registrar's Office. Official transcripts must be ordered from previous institution and sent to the Registrar's Office per stated protocol of the NMSU Transfer Center (<http://admissions.nmsu.edu/apply/transfer-students/>).

### *Transferring Nutrition Course Credits*

All previous transcripts submitted to NMSU are sent to the HNDS faculty for nutrition course review after general course review has been completed by the Registrar's Office. The HNDS DPD Director advises the Academic Office regarding which previous nutrition course credits will transfer to fulfill HNDS program requirements.

**Upper division nutrition course credit will not be transferred from a non-ACEND-accredited institution.** In other words, if the upper-division nutrition course (3000- and 4000 level) was completed in a program that was not an ACEND-accredited dietetics program, the credits will not be transferred. All ACEND-accredited programs are held to the same standards and are likely to have similar course content and competencies. The same cannot be said for non-accredited programs.

For example, if a transfer student completed a community nutrition course at UTEP (which does not have an accredited dietetics program), they will not receive credit for NUTR 4210 Community Nutrition at NMSU. The course at UTEP does not include necessary dietetic components such as needs assessment, evidence analysis, and program planning. Students who do not learn these necessary components will not only likely miss these items on the RD exam but will not be competent in this area of dietetics.

Students who wish to transfer into NMSU's DPD from an accredited DPD program during their junior or senior year must have a GPA of 3.0 or better in order to continue taking upper division Dietetics courses.

Students transferring from an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts and/or degrees. An evaluation must be completed even if the foreign course work has been accepted by another university in the United States. Below is a list of approved foreign transcript evaluation organizations. These organizations are private enterprises that charge a fee for their services. Such fees are the student's responsibility.

#### **Agencies approved by the Commission for Foreign Transcription Evaluation**

Educational Credential Evaluators, Inc. PO Box 514070 Milwaukee, WI 53203-3470 Phone: 414/289-3400 Fax: 414/289-3411 e-mail: <a href="mailto:EVAL@ece.org">mailto:EVAL@ece.org</a> Web Site: <a href="http://www.ece.org">http://www.ece.org</a>	International Education Research Foundation, Inc. Credentials Evaluation Service PO Box 3665 Culver City, CA 90231 Phone: 310/342-9451 Fax: 310/342-7086 E-mail: <a href="mailto:info@ierf.org">info@ierf.org</a> Web Site: <a href="http://www.ierf.org">http://www.ierf.org</a>
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<p>Educational Records Evaluation Service          601 University Avenue, Suite 127          Sacramento, CA 95825-6738          Phone: 916-921-0790          Fax: 916-921-0793          E-mail: <a href="mailto:edu@eres.com">edu@eres.com</a>          Website: <a href="http://www.eres.com/">http://www.eres.com/</a></p>	<p>World Education Services          Application for Evaluation of Foreign Educational          Credentials          Bowling Green Station          P.O. Box 5087          New York, NY 10274-5087          Phone: 212-966-6311          Fax: 212-739-6100          E-mail: <a href="mailto:INFO@wes.org">INFO@wes.org</a>          Web Site: <a href="http://www.wes.org">http://www.wes.org</a>          (Note: WES is not authorized to evaluate          coursework from Spain)</p>
<p>Institute for International Credentials          Evaluations at California State University,          Fresno          5150 North Maple Avenue, M/S 56          Joyal Administration, Room 211          California State University, Fresno          Fresno, CA 93740-8026          (559) 278-7622          Fax: (559) 278-7879          E-mail: <a href="mailto:iicecsufresno@cvip.net">mailto:iicecsufresno@cvip.net</a></p>	<p>Verifications also accepted from:          Private Educational Credentialing Agencies that are          members of NACES</p> <p>Website: <a href="http://www.naces.org/members.htm">http://www.naces.org/members.htm</a>          E-mail: <a href="mailto:naces@ierf.org">naces@ierf.org</a></p>

## Grievance Procedure

Students who have a grievance related to any NMSU course should first consult the course instructor to find a resolution. If the issue is not resolved, the student may consult the following NMSU administrators in order. (Do not skip ahead on the list as it will waste your time and you will be referred to the first position that you skipped).

- 1) Course instructor (if the issues is course-related)**
- 2) HNDS Program Director (for course, program, and professional grievances)**
- 3) FCS Department Chair
- 4) ACES Associate Dean of Academics
- 5) ACES Dean
- 6) NMSU Provost
- 7) NMSU President

The course instructor and/or the HNDS program director are the first two staff members for all grievance reports. They should only be skipped if you are not comfortable reporting to them.

Refer to the NMSU Discrimination Policy for the reporting procedure of all grievances related to discrimination or sexual misconduct. Report to the HNDS program director and the Office of Institutional Equity (<https://equity.nmsu.edu>)

For grievances related to the HNDS Dietetics Program, students should report to the HNDS program director. If the issue is not resolved, students should file a complaint to the Accreditation Council for Education in Nutrition and Dietetics (ACEND) by following the instructions on the ACEND website: <https://www.eatrightpro.org/acend> under the “Students” tab at ‘[Procedures for Filing Complaints Against Accredited Programs](#)’

#### **ACEND**

120 Riverside Plaza, Suite 2000

Chicago, IL 60606-6995

Phone: (312) 899-0040 (ext. 5400) Email: [acend@eatright.org](mailto:acend@eatright.org)

## **Field Experience and Volunteering**

To gain hands-on experience and exposure to the field, students are required to complete a field experience course in their final year of the program. Additionally, those students who want to increase their chances of being accepted to a dietetic internship should seek volunteer experiences throughout the entire program. It is the student’s responsibility to locate and contact potential Field Experience sites. A list of example sites will be provided by the instructor of the Field Experience course. Students must attend a mandatory Field Experience Meeting prior to the semester they will register for the course. *Please note that employers/sites/preceptors for Field Experience cannot use students to replace employees.*

The following is a list of possible requirements students may need to fulfill prior to observing/volunteering outside of NMSU.

### **Liability Insurance**

Students are strongly urged to purchase Liability Insurance to cover the period during which they are performing their field experience. Students must sign a statement indicating that they have been advised to carry both liability and health insurance. Students are also required to sign a form releasing the university from liability.

### **HIPAA and Human Subjects Trainings**

Students should be aware that some facilities that allow students to complete field experience hours require completion of HIPAA (Health Insurance Portability and Accountability Act) and/or Human Subject's (Human Subjects Research or HRSA) training. Proof of such training will be required in these facilities. Training and certificates related to human subjects can be obtained from [HRSA](https://www.hrsa.gov/about/organization/bureaus/opae/human-subjects) (<https://www.hrsa.gov/about/organization/bureaus/opae/human-subjects>). HIPAA information is available at [HIPAA](http://www.hhs.gov/ocr/hipaa/) (<http://www.hhs.gov/ocr/hipaa/>).

## Tests and Immunizations

Students should be aware that some facilities will require that they show proof of testing for Tuberculosis and completion of the Hepatitis B series of shots before starting a field experience. Proof of having a Tetanus shot within a defined period of time may also be required. Information related to various kinds of immunizations that may be needed can be found at the following CDC sites: <http://www.cdc.gov/ncidod/diseases/hepatitis/b/factvax.htm> and <https://www.cdc.gov/vaccines/schedules/hcp/imz/adult.html>. Some facilities may also require a Food Handler's Permit. Many facilities also require completion of a drug test prior to starting a field experience. Some will do random drug testing.

## Background Checks

Students in facilities with youth may be asked to complete a criminal background check. Background checks can be obtained through the police department. Facilities requiring such checks may also have avenues for completion of this requirement.

# Student & Professional Organizations

## Student Organizations

Student Association of Nutrition and Dietetics (SAND)  
College of ACES Student Clubs: <https://aces-academics.nmsu.edu/clubs.html>  
Associated Students of New Mexico State University – Student Government (ASNMSU)  
<https://asnmsu.nmsu.edu/>

## Professional Organizations

Academy of Nutrition and Dietetics (AND) [www.eatrightpro.org](http://www.eatrightpro.org)  
New Mexico Academy of Nutrition and Dietetics (NMAND)  
West Texas District Academy of Nutrition & Dietetics  
American College of Nutrition (ACN) <http://www.americancollegeofnutrition.org/>  
American Society of Nutrition (ASN) <http://www.nutrition.org/>  
American Society of Parenteral and Enteral Nutrition (ASPEN) <https://www.nutritioncare.org/>  
Society for Nutrition Education and Behavior <https://www.sneb.org/>  
American Nutrition Association (ANA) <http://americannutritionassociation.org/>  
School Nutrition Association (SNA) <https://schoolnutrition.org/>  
National Association of Nutrition Professionals (NANP) <http://www.nanp.org/>  
The Association of Nutrition & Foodservice Professionals (ANFP) <http://www.anfponline.org/>

## Verification Statement

Upon successful completion of the HNDS Dietetics program, students earn a verification statement that indicates to the ACEND, CDR, and AND the completion of a Didactic Program in Dietetics. This form is needed in order to: 1) take the Dietetic Technician Registration Exam; and 2) apply and be formally accepted into a dietetic internship.

## Declaration of Intent

Prior to the completion of the program, many students apply for dietetic internship programs. The application requires evidence that the students are intending to successfully complete the program. This evidence is the 'Declaration of Intent' which is a digital form that the HNDS director completes. Students must request this form from the HNDS program director through the Dietetic Internship Computerized Application System (DICAS). (DICAS and internship application processes are taught in HNDS 405 Seminar II.) Students who send Declaration of Intent form requests to the HNDS program director **must send an accompanying email with an updated roadmap that indicates their grades** on all courses completed as well as the courses they are currently enrolled in and will be enrolled in the following semester. (Students cannot use the Declaration of Intent to apply to take the DTR Exam.)

## Forms of Verification Statement

Upon graduation, the transcripts of all HNDS Dietetic graduates will be sent to the HNDS program Director for final approval. Once fulfillment of all HNDS requirements has been confirmed by the HNDS program director, the verification statements will be issued. Specific personal information that must be included on these forms will be requested (e.g. full name, mother's maiden name, date of birth, address, etc.).

Each graduate will receive a digital copy of their verification statement in pdf form, with the DPD Director's verified signature. A copy will also be kept in the student file.

## Protection of Privacy of Information

Student's privacy of information is protected in accordance with the specifications of the Family Educational Rights and Privacy Act of 1974 (<https://records.nmsu.edu/ferpa.html>) as described in the New Mexico State University Student Handbook (<https://studenthandbook.nmsu.edu/>).

The following information has been designated as Directory Information, which is subject to release to the public under the Buckley Amendment (PL 93-380), "The Family Educational Rights and Privacy Act of 1974":

Student's name, address, telephone and E-mail listing, date and place of birth, classification, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

The student may revoke permission to release the above information by completing and signing the "No Release of Information" form and submitting it to University Student Records via email to [records@nmsu.edu](mailto:records@nmsu.edu). This form is available for download at: <https://records.nmsu.edu/forms/inventory.html>



## Access to Personal Files

Student's academic files are maintained in the Department of Family and Consumer Sciences central office. Faculty and department secretaries/staff are the only personnel who have access to these files. Applications and transcripts are on file in the Registrar's Office. After giving notice and supplying proof of identification, students have access to those files maintained in the Registrar's office.

## Student Support Services

University-wide academic and support services are listed in the New Mexico State University Course Catalog (<http://catalog.nmsu.edu/>). Below are a few services which may be most helpful for any Human Nutrition and Dietetic Science student. For further information about each service, please contact the units at the phone number listed in the New Mexico State University Course Catalog (<http://catalog.nmsu.edu/>).

### Campus Support Services & Organizations

Department of Student Life <https://studentlife.nmsu.edu/disability-access-services1/index.html>

Student Success Center <https://ssc.nmsu.edu/>

Aggie One Stop <https://onestop.nmsu.edu/>

TRIO Student Support Services Program – supports first generation college students and students with disabilities to reach their full potential and academic success <https://triosss.nmsu.edu/>

Campus Tutoring Services <https://campustutoring.nmsu.edu/>

The Writing Center <https://writingcenter.nmsu.edu/>

Aggie Health & Wellness Center <https://wellness.nmsu.edu/>

Office of Equity, Inclusion & Diversity American Indian Program, Black Programs, Chicano Programs, LGBT+ Programs, Asian & Pacific Islander Programs <https://eid.nmsu.edu/>

Book Store <https://www.bkstr.com/nmsustore/home>

Honors College Program <https://honors.nmsu.edu/>

Information and Communication Technologies <https://college-it.nmsu.edu/>

Library (Branson Hall and Zuhl Library) <https://library.nmsu.edu/>

Services for Students with Disabilities <https://studentlife.nmsu.edu/disability-access-services1/index.html>

### Publications

In addition to the support services listed above, the following publications are useful in obtaining needed information:

**New Mexico State University Student Handbook** - This handbook covers university-wide student services, organizations, regulations, and policies.

<https://studenthandbook.nmsu.edu/>

## Library and Audiovisual Services

The university library at Branson Hall and Zuhl Library contain Human Nutrition and Food Science books and related materials, indexes and periodicals. Students are also encouraged to take advantage of the multitude of services the library provides, including an orientation to the library facilities and services. Other services of interest to the Human Nutrition and Food Science student include interlibrary loan (a means for obtaining reference materials not held by the library at little or no charge).

The Department of Family and Consumer Sciences has a departmental Resource Room in Room W311E of Gerald Thomas Hall (Agriculture and Home Economics Building). It is currently open to students at times posted on the door. Faculty advisors can also assist students in using this resource. Students may sign out books and journals. These resources are to be used only on the third floor of the Agriculture and Home Economics Building, unless the student has special permission to use them elsewhere.

## Computer Networking Services

Students enrolled at NMSU may obtain an Email account through IT Student Technology: <https://studenttech.nmsu.edu/mynmsu-email/index.html>. Accounts are provided as a part of the activity fee paid in your tuition. Students are strongly encouraged to start using their NMSU email and computer services as soon as possible. Students should be aware that the university has established a policy that all emergency information will be disseminated via the NMSU Email system. They should also be aware that they can have their NMSU Email forwarded to an outside Email provider using the Forward setting. However, it is critical that students realize that some messages that are forwarded may be blocked by the outside provider.

## Sources of Information

Policies and procedures beyond this handbook and specific to being a student at NMSU are available in the following publications/websites:

1. New Mexico State University Undergraduate Catalog can be accessed online at <https://catalogs.nmsu.edu/nmsu/>. Print versions are available to view in the Family & Consumer Sciences Office (GT308), and the Admissions Office in the Educational Services Building. The undergraduate catalog contains essential information about university policy, procedures, and regulations; program curricula and course descriptions.
2. New Mexico State University Schedule of Classes -- published each semester and available at the Department of Family and Consumer Sciences main office (GT 308). This publication contains essential information about registration procedures, dates, and deadlines; fees and class schedules. An online version can be obtained by going to <http://my.nmsu.edu> and then clicking on the Student and Financial Aid tab and then on the Look up Classes link. Once on the Display Dynamic Schedule page, click on the dropdown menu and select the semester for which you wish to obtain class information and click on the Submit button.

3. Financial Aid Handbook -- available in Suite F of the Educational Services Building or online at: <https://catalogs.nmsu.edu/dona-ana/general-information/financial-aid/>
4. Round-Up -- (The University student newspaper) -- published daily and available throughout the campus. It is online at <http://www.nmsuroundup.com>
5. Family and Consumer Sciences Field Experience Manual – provides the student with information related to completing a field experience. Forms that must be submitted prior to starting a field experience are also included. It is located online at: <http://fcs.nmsu.edu>
6. Student Accessibility Services – Located in Corbett Center, Rm 208 – Phone 575- 646-6840 TDD 575-646-1918 FAX 575-646-5222. It is located online at <https://sas.nmsu.edu/>
7. Aggie One Stop (<https://onestop.nmsu.edu>)

## Institutional Scholarships

All students who receive merit-based institutional scholarships must enroll in 15 new credit hours at the Las Cruces Main Campus. If you have to retake a course for a better grade, it will not be counted toward the 15 credits. Similarly, courses taken at a community college campus will not count toward the 15 credits. For detailed information on this policy, please contact the Financial Aid and Scholarship Services Department at 575-646-4105 or [financialaid@nmsu.edu](mailto:financialaid@nmsu.edu).

## Program Fees/Costs

The following table outlines costs students can expect to pay while completing HNDS programs. Please note the costs are estimates and may vary from semester to semester.

Item	Cost/Fee
In-state Tuition & Out-of-State Tuition	See <a href="http://uar.nmsu.edu/tuition-fees/tuition-rates/">http://uar.nmsu.edu/tuition-fees/tuition-rates/</a>
Campus Housing	Varies based on location. See <a href="http://housing.nmsu.edu/rates">http://housing.nmsu.edu/rates</a>
Online Course Delivery Fee	\$35.00 per credit hour
Books	~\$350 per semester
CPR Certification	\$20-40
TEAS AH Exam Fee	\$65
Drug Test (Field Experience – may not be required)	\$75
Background Check (Field Experience– may not be required)	\$44
Liability Insurance (Field Experience)- may not be required	\$35 and up, depending on agency

## References

2018 Code of Ethics for the Nutrition and Dietetics Profession. AND 2018.

<https://www.eatrightpro.org/practice/code-of-ethics/what-is-the-code-of-ethics>

Standards of Practice in Nutrition Care and Updated Standards of Professional Performance. JADA. 105(4):641-645, 2005.

New Mexico State Course Catalog website: <http://catalog.nmsu.edu/>

# Human Nutrition & Dietetic Science (HNDS)

## Student Contract

*Please read and initial in the blanks next to each statement to confirm understanding of HNDS program policies and procedures. A copy of this signed contract will be kept in your student file.*

I (print name) \_\_\_\_\_, have read and understand the policies and procedures outlined in the HNDS Student Handbook related to:

- \_\_\_\_\_ Program Learning Objectives (PLOs) and knowledge competencies associated with the program's accreditation
- \_\_\_\_\_ Requirements of becoming a Registered Dietitian or Dietetic Technician, Registered
- \_\_\_\_\_ The program application process, including eligibility criteria, TEAS AH testing procedures, continued admission in the program, and steps to take if I'm not eligible
- \_\_\_\_\_ Communication within the program via the HNDS listserv
- \_\_\_\_\_ Academic advising procedures
- \_\_\_\_\_ Grade requirements and remediation plans
- \_\_\_\_\_ Course progression and use of program roadmaps
- \_\_\_\_\_ Transfer credits from other institutions
- \_\_\_\_\_ Grievance procedures
- \_\_\_\_\_ Field experience and volunteer experience, including potential requirements of each
- \_\_\_\_\_ How to earn the DPD Verification Statement
- \_\_\_\_\_ Services available to support my success
- \_\_\_\_\_ Program-related fees

I understand that I am expected to follow these policies and procedures and my success in this program is dependent upon taking an active role in my learning.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Banner ID

\_\_\_\_\_  
DPD Director Signature

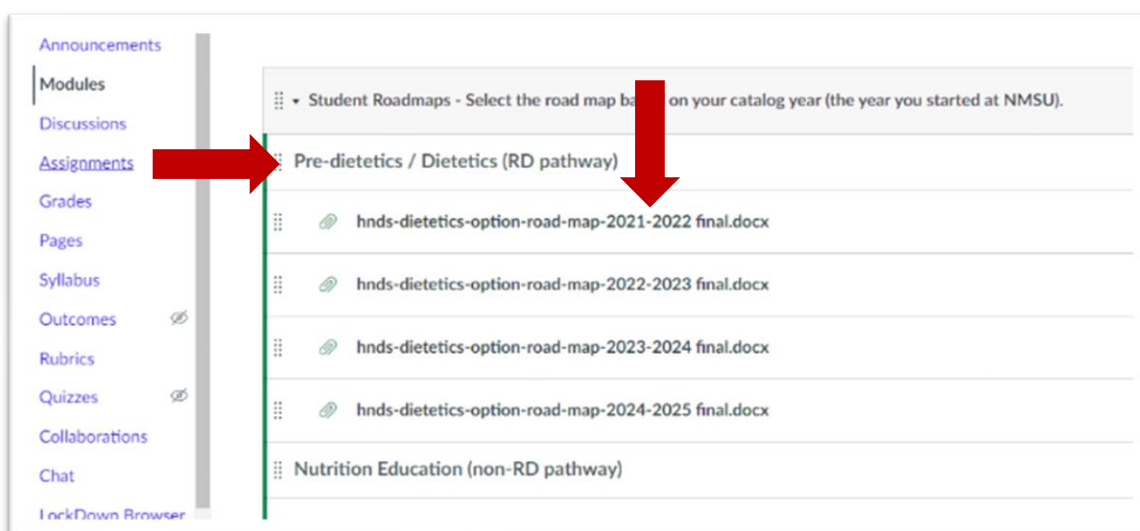
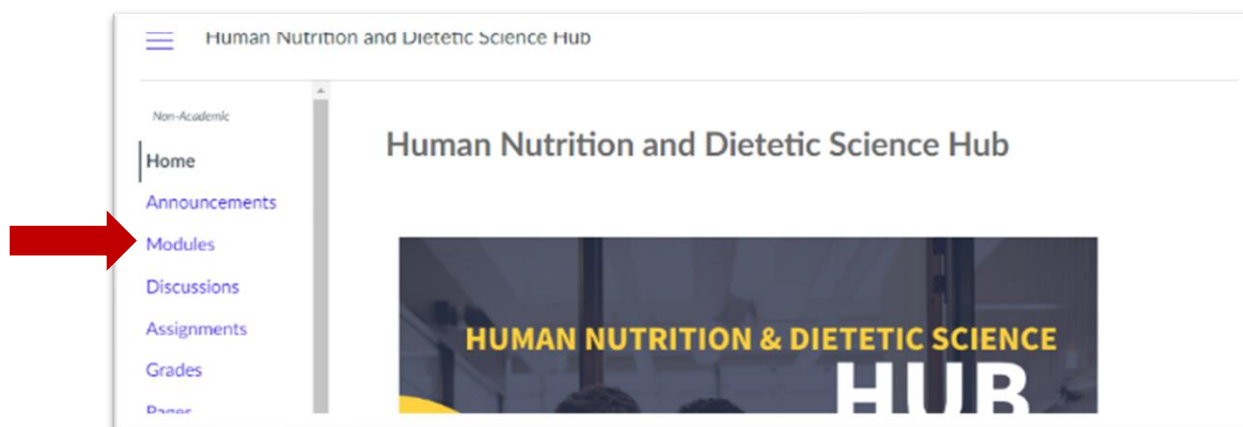
\_\_\_\_\_  
Date

## Appendix A: Link to HNDS Pre-Dietetics/Dietetics Roadmap

To download the roadmap for your catalog year, login to the HNDS Hub in Canvas:

<https://learn.nmsu.edu/>

Navigate to *Modules* and select the roadmap for **your** specific catalog year and program option (pre-dietetics/dietetics).



The current catalog year roadmap can be viewed at

<https://fcs.nmsu.edu/academics/programs/nutrition-dietetic.html>

## **Appendix B: GPA Calculator Worksheet**

Pre-Dietetics students must complete and submit this worksheet when applying to the Dietetics program.

You must have a minimum GPA of 3.0 in all completed Pre-Dietetics courses. Follow these instructions to calculate your GPA in the table below. **This form must be submitted with your application materials.** You will need your NMSU student audit report (STAR) and any transcripts from the previous schools from which you earned transfer credit.

Instructions:

1. Refer to the prepopulated course requirements for the HNDS Dietetics program.
  - a. Review all the courses on your roadmap that are listed prior to the “Apply to HNDS – Didactic Program in Dietetics” row in the Junior Fall Semester.
  - b. The courses in white background are optional for those with an overall GPA of 3.0 or higher.
    - i. These are “grade booster” courses that may be included at the discretion of the student to boost the pre-dietetics GPA.
  - c. At the bottom of the course list, add any additional required courses from the roadmap that you have completed. For example, if you completed NURS 150 Medical Terminology, then include it in the space provided at the end of the table.
  - d. You may adjust the course number and title as appropriate for your catalog year.
    - i. For example, *ENGL 1110G Composition* may have been *ENGL 111G Rhetoric/Composition* at the time that you completed it.
  - e. You may provide the pre-approved course substitution in the “Course Subject and Title” column as course availability differs from year to year.
    - i. For example, *BIOL 111G/L Natural History of Life* was the required biology course but is no longer offered and *BIOL 2110G/L Principles of Biology: Cellular & Molecular Biology* is the approved substitute.
2. Place an “X” in the “X if transfer credit” column for each course in which you earned transfer credit.
  - a. **You will need to refer to your transcripts to record the grade you earned** for each of these transferred courses.
3. Identify the Semester and Year for each course and enter in the “Semester/Year” column.
4. Include the number of credits each course was worth in the “Credit Hours” column.
5. Enter the letter grade you earned in the “Grade Earned” column.
6. Refer to the ‘NMSU Grade Point Values’ on the last page to determine the value to be entered in the “Grade Point Value” column.
  - a. For example, if you earned a “B+” in MATH 1220G College Algebra, you would enter 3.3 into the “Grade Point Value” column.
7. Calculate the grade points for each course in the “Total Grade Points” column by multiplying the number of credits in the “Credit Hours” column by the grade point value in the “Grade Point Value” column.
  - a. For example, MATH 1220G College Algebra is a 3-credit course. Earning a “B+” in this course would provide a 3.3 grade point value. Multiply 3 credits x 3.3 grade point value = 9.9 total grade points. Record 9.9 Total Grade Points.
    - i. **Check your math!**



**Dietetics Application GPA Calculation Sheet - \*\*Incomplete worksheets will NOT be accepted\*\***

Course Subject and Title	X if transferred	Semester/Year	Credit Hours	Grade Earned	Grade Point Value*	Total Grade Points (Credit Hours x Grade Point Value)
<b>PRE-DIETETICS</b>						
<i>Example: EXP 101 Example Entry</i>	<i>x</i>	<i>Fall/15</i>	<i>3</i>	<i>B</i>	<i>3.0</i>	<i>(3 x 3.0) = 9</i>
ENGL 1110G Composition I			4			
MATH 1220G College Algebra			3			
CHEM 1215G General Chemistry I Lecture and Lab for STEM Majors			4			
Social/Behavioral Science Core Course <b>Course # &amp; Name:</b>			3			
		<i>Total Credits:</i>				<i>Total:</i>
BIOL 2110G/2110L Principles of Biology: Cellular & Molecular Biology and Lab			4			
CHEM 1225G General Chemistry II w/Lab for STEM Majors			4			
ENGL 2210G, 2221G, 2130G or 2215G <b>Course # &amp; Name:</b>			3			
NUTR 2110 Human Nutrition			3			
NUTR 2120 Seminar 1 – Becoming a Nutrition Professional			1			
		<i>Total Credits:</i>				<i>Total:</i>

Course Subject and Title	X if transfer credit	Semester/ Year	Credit Hours	Grade Earned	Grade Point Value*	Total Grade Points (Credit Hours x Grade Point Value)
CHEM 2115 Survey of Organic Chemistry & lab			4			
ACCT 2210 Principles of Accounting			3			
COMM 1115G or 1130G or AXED 2120G <b>Course # &amp; Name:</b>			3			
FSTE 2110G Food Science I			4			
HRTM 2110 Safety, Sanitation, and Health in the Hospitality Industry			1			
		<i>Total Credits:</i>				<i>Total:</i>
<b>PRE-DIETETICS</b>						
HRTM 2120 Food Production and Service Fundamentals			3			
Humanities and Fine Arts Core Course <b>Course # &amp; Name:</b>			3			
BIOL 353 Pre-Professional Human Anatomy			4			
BIOL 353L Pre-Professional Human Anatomy Lab			1			
BCHE 341 Survey of Biochemistry with lab			4			
MATH 1350G Introduction to Statistics			3			
		<i>Total Credits:</i>				<i>Total:</i>

Course Subject and Title	X if transfer credit	Semester/ Year	Credit Hours	Grade Earned	Grade Point Value*	Total Grade Points (Credit Hours x Grade Point Value)
BIOL 354 Physiology of Humans			3			
BIOL 354L Lab of Human Physiology			1			
FSTE 320 Food Microbiology or BIOL 311/311L or BIOL 219 + 311L			4			
NUTR 3110 Nutrition Throughout the Life Cycle			3			
HRTM 363 Quantity Food Production			4			
*Additional Courses you've completed: Course # & Name:						
Course # & Name:						
		<i>Total Credits:</i>				<i>Total:</i>
<b>Total credit hours &amp; grade points (at time of application)</b>		<b>Total credits (all semesters):</b>				<b>Total Grade Points:</b>

\*NMSU Grade Point Values

Letter Grade	Description	Grade Point Value
A+	Excellent	4.0
A	Excellent	4.0
A-	Excellent	3.7
B+	Better than Average	3.3
B		3.0
B-		2.7
C+	Average	2.3
C		2.0
C-		2.0
D+	Below Average	1.0
D		1.0
D-		1.0
F	Failing	0

**To calculate your GPA:**

Divide the total grade points for all courses required in the pre-dietetics portion of the road map (listed above), whether you transferred them or not, by the total number of credits earned in those courses. Use the calculation below. Submit this form to the director with your application to the Dietetics program.

Grade Point Average (GPA) = Total Grade Points ÷ Total Credit Hours

**Your math:**

Pre-Dietetic GPA = \_\_\_\_\_ ÷ \_\_\_\_\_

Name: \_\_\_\_\_

Pre-Dietetics GPA: \_\_\_\_\_

## **Appendix C: Viewing a Wider World Suggested Classes**

## Viewing a Wider World

<https://catalogs.nmsu.edu/nmsu/essential-information-students/general-education-courses/#viewingawiderworldtext>

Prior to graduating, NMSU students are required to take two courses in separate colleges from the Viewing a Wider World list in the Catalog. The following is a modified list of courses that are relevant to the nutrition profession and will contribute to your skill set/knowledge as future nutrition professionals.

### College of Agricultural, Consumer and Environmental Sciences

#### **AG E 315V. World Agriculture and Food Problems**

##### **3 Credits**

Survey of food and agricultural issues in the U.S. and other countries. Covers: role of agriculture in economic development; trade in food and agricultural products; global food production, consumption, and marketing patterns; economics of technical change and food assistance; agriculture and the environment. Same as [GEOG 315V](#).

#### **AG E 337V. Natural Resource Economics**

##### **3 Credits**

Gain insight into important natural resource problems of our time. Apply economic principles to problems in the preservation, use, and development of agricultural, range, mineral, water, forestry, fishery, and environmental resources. Understand the use of cost-benefit analysis for government natural-resource projects, policies, and programs. Same as [ECON 337V](#).

**Prerequisite:** [ECON 201G](#) or [ECON 252G](#).

#### **AG E 384V. Water Resource Economics**

##### **3 Credits**

Use of economic principles to evaluate current and emerging issues in water resources. Applications focus on use of economic methods of analysis to current policy decisions surrounding agricultural, municipal, industrial, and environmental uses of water. Same as [ECON 384V](#).

**Prerequisite:** [AG E 100](#) or [ECON 252G](#).

#### **AG E 445V. Agricultural Policy**

##### **3 Credits**

Historical and cultural background of food and agricultural policy in the United States. Analysis of food and agricultural problems, policy-making and implementation. Economic evaluation of specific U.S. food and agricultural policy instruments, their domestic and international impacts.

**Prerequisites:** [ECON 251G](#) and [ECON 252G](#).

#### **AGRO 303V. Genetics and Society**

##### **3 Credits**

Relates the science of genetics with social ramifications. Ways in which genetics and evolution interact with social, political, and economic issues. Includes genetic engineering, gene therapy, DNA finger-printing, ancient DNA, plant and animal improvement, and future prospects. Students required to formulate value judgments on contemporary biological issues that will impact society. Crosslisted with: [GENE 303V](#).

#### **ANSC 351V. Agricultural Animals of the World**

##### **3 Credits**

Global study of the development and use of animals for production of food and nonfood products. Climatic, cultural, and economic influences on systems of livestock production and species and breeds of livestock utilized will be evaluated.

**EPWS 325V. Insects, Humans, and the Environment****3 Credits**

Overview of the interactions of the world's largest group of organisms with humans. Emphasizing the role of insects in the development of human cultures, including health, food and fiber production, art, music, and environmental issues; with discussions of historic, present day, and future impacts in underdeveloped, developing, and developed civilizations.

**EPWS 380V. Science & Society****3 Credits**

Analysis and evaluation of how human activities affect the earth's environment or ecosystems. Several examples, from global issues to local issues will be studied in detail. Current science and the intersection of science and public policy will be discussed in relation to problems like world population, agricultural productivity, deforestation, medical advances, and future prospects for the environment. May be repeated up to 3 credits.

**FCS 449V. Family Ethnicities and Subcultures****3 Credits**

Comparative study of American family subsystems with respect to selected social, economic, and cultural backgrounds. Interaction of these subsystems in American society. Differentiated assignments for graduate students.

## College of Arts and Sciences

**ANTH 305V. Contemporary Native Americans****3 Credits**

Introduction to contemporary native peoples and cultures of North America. Emphasis on sociocultural and socioeconomic history, sociocultural change and persistence, present day reservation life, and current social and economic goals.

**ANTH 357V. Medical Anthropology****3 Credits**

This course introduces students to evolutionary, ecological, interpretive, political-economic, and applied anthropological perspectives on health, illness, and healing to address some of the major questions in the field. How do humans adapt to changing environments that bring with them new illnesses and diseases? How do anthropologists understand the multiple meanings of health and illness cross-culturally? How can anthropologists effectively study health inequalities? What can medical anthropological perspectives contribute to addressing the health issues that we face in our current global context?

**ANTH 360V. Food and Culture Around the World****3 Credits**

Study of the interaction between food and human culture from an anthropological perspective. Examines the traditional role of food in local economies, social relations, and identity around the world. Also examines the impact of globalization on traditional food systems and cultures.

**GEOG 325V. New Mexico and the American West****3 Credits**

Examination of the cultural and historical patterns, economic activities and physical characteristics of New Mexico with comparisons made with other western states.

**GEOG 361V. Economic Geography****3 Credits**

The geographic relationships of supply and demand resources, population, and transportation. Site analysis and decision-making in different economic systems and cultures and how these decisions affect the environment and the location of economic activities.

**GEOG 363V. Cultural Geography****3 Credits**

The world's diverse cultural landscapes. Emphasis on the connections between social, political, religious, and agricultural patterns and the impact of societies on the natural environment.

**HIST 302V. Science in Modern Society****3 Credits**

The social impact of scientific activity and thought from Newton to the present. The growth of modern scientific institutions; the political and social context of modern science. [ENGL 111G](#) recommended.

**JOUR 377V. Mass Media Ethics****3 Credits**

Philosophical and moral examination of problems relating to mass media. Use of case study method to analyze media situations; development of framework for media professionalism.

**PSY 417V. Intercultural Relations****3 Credits**

Exploration of cultural and subcultural differences from a psychological perspective. Emphasis on modern cultural settings. Issues may include: ethnocentrism, stereotyping, intercultural communication, culture shock, cultural differences, nonverbal behavior, conflict management, and developing intercultural interaction skills.

**Prerequisite:** [PSY 201G](#).

**SOC 360V. Introduction to Population Studies****3 Credits**

Determinants and consequences of changes in fertility, mortality and migration patterns. Introduction to techniques of demographic analysis. Focus on U.S. and world population issues and their relation to social, cultural, and economic systems.

**SOC 374V. Comparative Family Systems****3 Credits**

A comparative analysis of family forms and characteristics in various societies. An examination of the diversity of family practices among ethnic and class groups in the United States. Same as W S 374G.

**SOC 465V. Environmental Sociology****3 Credits**

Advanced examination of societal responses to environmental problems including social adjustments to natural and technological hazards, sociocultural aspects of technological risk and impact assessment, and emergence of environmental social movements.

**SPAN 364V. Culture and Civilization of Mexico****3 Credits**

Familiarization with culture, civilization and regions of Mexico. History, geography, art, literature, folklore, customs, economics and politics of each region. Impact of Mexican culture and civilization on the Southwest United States. Taught in English. Does not satisfy Arts and Sciences second language requirement.

## College of Business

**ECON 335V. Business and Government****3 Credits**

Relation of government to business through regulation; political, legal, and social implications. Crosslisted with: MGT 335G



**ECON 384V. Water Resource Economics****3 Credits**

Use of economic principles to evaluate current and emerging issues in water resources. Applications focus on use of economic methods of analysis to current policy decisions surrounding agricultural, municipal, industrial, and environmental uses of water. Same as [AG E 384V](#).

**Prerequisite:** [AG E 100](#) or [ECON 252G](#).

**ECON 432V. Economics of Health Care****3 Credits**

Analysis of the allocation of resources in the field of health and medical care.

**FIN 303V. Personal Financial Planning and Investing in a Global Economy****3 Credits**

Provides a framework for successful personal financial planning within an individual's career and income. Covers personal money management, federal and state taxation, the mathematics of finance and credit, housing, inflation, insurance, savings, and investments. Majors and minors may not use this course to satisfy their finance requirements.

**MGT 315V. Human Relations in Organizations****3 Credits**

Interactions among people and groups in societies where organizations abound. Focus on the behavior of people in organizational situations and approaches for understanding that behavior. Explores motivation, communication, leadership and team processes. Restricted to nonbusiness majors. Credit may not be earned for both [MGT 309](#) and [MGT 315V](#).

**MGT 345V. Quality and Competitiveness: An International Perspective****3 Credits**

Quality management and competitiveness are studied in manufacturing, services, and the public sector with an international perspective. Topics include: global history of quality, foreign competition and its impact on quality and productivity, quality management and continuous improvement, international operations management, quality assessment, and a review of the emergence of quality and competitiveness in government, education and health care.

**MGT 375V. Global Environmental Assessment and Management****3 Credits**

Examines the principles of environmental assessment and management. Topics include global environmental concerns, industrial environmental management, life cycle assessment, system analysis, process improvement, and sustainable development, among others.

**MGT 388V. Leadership and Society****3 Credits**

Exploration of the multifaceted nature of leadership in modern society through readings and seminar discussion.

## College of Education

**C EP 300V. Human Relations Training****3 Credits**

Gain skills, knowledge, and sensitivity for living and working with others.

**C EP 451V. Introduction to Counseling****3 Credits**

Principles of counseling for nonmajors.

**EDUC 317V. Multicultural Issues in Society****3 Credits**

Conceptual manifestations of culture, race, ethnicity, class, gender, exceptionalities, language, and bilingualism within and across society. Crosslisted with: [EDUC 315](#).

## College of Engineering

**CHME 395V. Brewing Science and Society****3 Credits**

An overview of the science of brewing and the interrelationships between society, technology, business, and the evolution of the current beer market. Topics covered are history of brewing and the interrelationships between societal attitudes, technology, and cultural preferences; beer styles and evaluation techniques; production and characteristics of ingredients used in brewing; brewing unit operations; biochemistry of malting, mashing, and fermentation; engineering in the brewery; homebrewing; and societal and health issues related to beer and alcohol. Students must be at least 21 years of age by the first day of instruction of the semester to enroll in this course.

## College of Health and Social Services

**PHLS 305V. Global Environmental Health Issues****3 Credits**

Introduction to global environmental health challenges in the 21st century with an emphasis on environmental problems as they affect public health and personal well-being.

**PHLS 380V. Women's Health Issues****3 Credits**

A focus on the unique issues and problems that confront women today and how they affect the health of women. Same as [W S 381V](#).

**PHLS 464V. Cross-Cultural Aspects of Health****3 Credits**

An examination of health practices from a variety of cultural perspectives: communication, observation, research, and assimilation. Issues to be addressed will be examined from a number of viewpoints, such as individual, family, community, and professional roles.

**S WK 331V. Introduction to Social Policy: History****3 Credits**

Historical overview of the economic, political, and cultural impact on social welfare policy, institutions, and professions with international content.

## University Library

**LIB 311V. Information Literacy****3 Credits**

Lecture, hands-on assignments, and written research projects to give students the technological skills and critical thinking abilities needed to use the printed and electronic information resources found on the Information Highway. Includes how to locate, critically evaluate, and apply information for academic, professional, and personal purposes.

**Prerequisite:** [ENGL 111G](#) or equivalent; and consent of instructor.

# ***Honors - Viewing a Wider World***

## **College of Agricultural, Consumer and Environmental Sciences**

### **HON 321V. Agriculture in an Interconnected World**

#### **3 Credits**

Study of the impact of agriculture on cultural and social systems, with special emphasis on twentieth century urban development.

## **College of Arts and Sciences**

### **HON 305V. Global Environment**

#### **3 Credits**

Covers global environmental problems with focus on causes and possible solutions.

### **HON 306V. Science, Ethics and Society**

#### **3 Credits**

Investigation of the ethical issues related to scientific investigation and the ethical implications of scientific discoveries for society. Emphasis on discussion of case studies about specific ethical issues in science, and readings by both scientists and non-scientists.

### **HON 324V. Science and the Arts: Theatre and Story**

#### **3 Credits**

This course examines present day relations between the sciences and the representation and communication of science, especially in connection with theatre, narrative fiction, and autobiography. Crosslisted with: THTR329.

### **HON 351V. Interpersonal Relations and the Self**

#### **3 Credits**

Course explores the ways in which culture influences interpersonal relations and conceptions of the self. The course considers a variety of issues such as: interpersonal communications, self-awareness, self-disclosure, non-verbal behavior, intimacy, love, trust, jealousy, conflict management, self-management, culturally determined views of the self, self-presentation, and self-identity. Differences between the way the issues are viewed by different groups within our society, as well as between societies, will be considered.

### **HON 353V. Justice without Prejudice**

#### **3 Credits**

Exploration of central questions about race, ethnicity, and justice. Students will learn to argue persuasively from different perspectives, both orally and in writing.

## **College of Business**

### **HON 335V. Legal Issues in Modern Society**

#### **3 Credits**

Case study approach to contemporary legal problems involving environment, consumer protection, international law, corporate responsibility.

### **HON 380V. Comparative Economic Systems**

#### **3 Credits**

A global comparison of economic institutions and problems.

**HON 384V. Ethical Decisions in Organizations****3 Credits**

Examines ethical decisions in business, non-profit, and governmental organizations from a managerial perspective. Topics include ethical principles, recognition and application of principle-based ethics, stakeholders in ethical decisions, and analysis of the consistency between organizational decisions and ethical principles.

## College of Education

**HON 388V. Leadership and Society****3 Credits**

Exploration of the multifaceted nature of leadership in modern society through readings and seminar discussion.

## College of Engineering

**HON 378V. Technology and Policy****3 Credits**

Study of the processes through which society sets goals for science and technology, of the allocation of resources needed to achieve these goals, and of the obligations and conflicts that develop as the goals are realized. International comparisons of public policies.

## Honors College

**HON 450V. The Sundt Honors Seminar****3 Credits**

The Sundt Honors Seminar is a unique, experience-based, interdisciplinary seminar developed and taught by the holder of the Sundt Honors Professorship for the year. The subject of the course will vary according to the discipline of the Sundt Professor. The course may include a travel experience related to the seminar topic, hosting of outside specialists, or other unique activity. Open to students by application. Students selected for the course are named Sundt Scholars.

**Prerequisite(s):** [ENGL 111G](#) or equivalent.

## **Appendix D: Dietetics Curriculum Map**

Courses & Rotations	KRDN 1.1	KRDN 1.2	KRDN 1.3		KRDN 2.1	KRDN 2.2	KRDN 2.3	KRDN 2.4	KRDN 2.5	KRDN 2.6	KRDN 2.7	KRDN 2.8	KRDN 2.9		KRDN 3.1	KRDN 3.2	KRDN 3.3	KRDN 3.4	KRDN 3.5	KRDN 3.6		KRDN 4.1	KRDN 4.2	KRDN 4.3	KRDN 4.4	KRDN 4.5	KRDN 4.6	KRDN 4.7
<b>Semester 1 n/a</b>																												
<b>Semester 2</b>																												
NUTR 2120 Seminar 1: Becoming a Nutrition Professional (1)	X	X			X	X	X		X																			
<b>Semester 3</b>																												
NUTR 2110 Human Nutrition (3)	X	X	X		X				X																			
<b>Semester 4</b>																												
HRTM 1320/2120 Food Production and Service Fundamentals (3)					X				X																	X	X	
<b>Semester 5</b>																												
NUTR 3110 Nutrition Throughout the Lifecycle (3)	X	X	X		X	X			X	X					X	X				X								
<b>Semester 6</b>																												
NUTR 3710 Food Systems & Policy in Dietetics (3)	X	X	X		X	X	X						X											X				
NUTR 3750 Applied Nutrition Research (3)	X	X	X		X														X									X
NUTR 4110/5110 Advanced Nutrition (3)			X		X														X									
<b>Semester 7</b>																												
NUTR 4210 Community Nutrition (3)	X	X	X		X	X	X	X	X	X		X	X		X	X	X					X		X			X	X
NUTR 4220 Food Service Organization and Management (3)			X							X												X	X		X	X	X	X
NUTR 4230 MNT I (3)	X	X	X		X	X			X						X		X		X	X								
NUTR 4230L MNT I Lab (1)	X	X	X		X	X			X	X					X	X		X		X								
NUTR 4233 Nutrition Counseling (3)	X	X	X		X	X			X	X	X						X											
NUTR 4235 HNDS Seminar II – Entering the Field of Dietetics (1)					X	X			X			X													X			
<b>Semester 8</b>																												
NUTR 4240 MNT II (3)	X	X	X		X	X			X						X		X											
NUTR 4240L MNT II Lab (1)	X	X	X		X	X			X	X					X	X				X								
NUTR 4207 Nutrition Services (3)		X	X		X	X		X	X	X	X		X											X			X	
NUTR 4205 Nutrition Communication and Education (3)	X	X	X		X					X						X	X											

Courses & Rotations	KRDN 5.1	KRDN 5.2	KRDN 5.3	KRDN 5.4	KRDN 5.5	KRDN 5.6																					
Semester 1 n/a																											
Semester 2																											
NUTR 2120 Seminar 1: Becoming a Nutrition Professional (1)		X			X	X																					
Semester 3																											
NUTR 2110 Human Nutrition (3)																											
Semester 4																											
None																											
Semester 5																											
NUTR 3110 Nutrition Throughout the Lifecycle (3)					X																						
Semester 6																											
NUTR 3710 Food Systems & Policy in Dietetics (3)				X																							
NUTR 3750 Applied Nutrition Research (3)				X																							
NUTR 4110/5110 Advanced Nutrition (3)																											
Semester 7																											
NUTR 4210 Community Nutrition (3)			X																								
NUTR 4220 Food Service Organization and Management (3)				X																							
NUTR 4230 MNT I (3)																											
NUTR 4230L MNT I Lab (1)																											
NUTR 4233 Nutrition Counseling (3)	X																										
NUTR 4235 HNDS Seminar II – Entering the Field of Dietetics (1)	X	X	X			X																					
Semester 8																											
NUTR 4240 MNT II (3)																											
NUTR 4240L MNT II Lab (1)																											
NUTR 4207 Nutrition Services (3)	X	X	X		X	X																					
NUTR 4205 Nutrition Communication and Education (3)																											

